

## Add an Application to your MyCampus Profile.

- 1. Login to MyCampus
  - a. Go to my.southwest.tn.edu

Secure Access Login	Sign-in to	:	
Login User Name	æ	Check your Grades	
Password	28	Check your Email	
Log In	\$\$	Check your Account Summary	
Portal Help	$\odot$	Check your Class Schedule	
<ul> <li>User Documentation [not available at this time]</li> </ul>	<mark>o s t n</mark>	Check News	
The myCampus portal allows you to edit your profile, and add content to create your own unique portal experience.	<u>88</u>	Connect with Friends	
<ul> <li>Click here for myCampus <u>portal features</u>.</li> <li>Important items to keep in mind!</li> </ul>			
0 Usernames are NOT case-sensitive	Southwest College Closings and System Outage Feed		
O Passwords are case-sensitive	# 10/38/00 5:00 AM		
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b. Enter User Name and Password

Secure Access Login 🥥					
Login User Name P <u>a</u> ssword					
Log In					

## 2. Go to my profile

myCampus	myProfile	Ø
my Campus beta   live, learn, work, play,	myHome myProfile myFnends	Welcome James Haley! my menu
SOUTHWEST		☆ Home
TENNESSEE COMMUNITY COLLEGE		Sign Out
Profile Friends test 💮 Add	Page	Add Application
		📊 Layout Template
		🛃 Manage Pages
Summary	Kequests - Look and Feel - Configuration	or Toggle Edit Controls
James Haley	• Wall	🙈 My Places
Sames Haley		Control Panel
JOB TITLE	Post	
ACTIVITY DETAILS		
a <u>o blog entries</u>		
Edit		

3. Go to My Menu



4. Click on Add Page



5. Enter page name



- 6. Click on the new page tab
- 7. Click MyMenu, then Layout Template.



## 8. Choose Layout

۶	Layout				×
	C Freeform	C 1 Column	C 2 Columns (50/50)	<ul> <li>2 Columns (30/70)</li> </ul>	
	C 2 Columns (70/30)	C 3 Columns	C 1-2 Columns (30/70)	C 1-2 Columns (70/30)	
	C 1-2-1 Columns	C 2-2 Columns			
	Save				

9. Select Add Application

Add Application	×
Search content (searches as you type)	
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💻 Admin	
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Collaboration	
Communications	
Community	
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💻 Entertainment	
Finance	*
💻 Google	*
📃 MyCampus	÷
💻 MyCampusAdmin	*
News	*
Religion	*
Sample	*
Shopping	*
Tools	*
Undefined	÷
🔜 Wiki	÷
World of Liferay	
Drag a portlet to place it on the page.	

10.Select the Application or use Search Engine,My Southwest Tutorial4

11. Click Add or Drag to add the application to profile

Add Application	×
Search content (searches as you ty	pe).
💻 Admin	
🔜 CMS	
Collaboration	
Communications	
💻 Community	
ERPSIS	
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📃 MyCampus	
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📃 Religion	
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Admin	- 10	Friends				Today i	s Wednesday, February 25, 2	• 009
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Collaboration	•							
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My Calendar	Add	🝰 Friends	4 G	Friends' Activities				🧠 🖑 🔾 🚫
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Loan Calculator	Add							
Stocks	Add							
Google	8		Developed by ASU-O	IIT in collaboration with the	e CampusEAI Consortium			
MyCampus								
Sign In	Add							
🖶 MyCampusAdmin	8							
News	8							
Religion								
Christianity	-							
Bible Gateway	Add							
Global Prayer Digest	Add							
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